

AGENDA
SCHOOL COMMITTEE MEETING
Location: School Committee Room
Zoom Link:

<https://auburn-k12-ma-us.zoom.us/j/86935934463?pwd=dUJMUU5ZSJRMbm82Q2o5MGQ4cXNoZz09>

November 24, 2020, 6:30 p.m.

CALL TO ORDER:

CITIZENS' COMMENTS:

SPECIAL RECOGNITIONS:

Karin Loach, 8th Grade Science teacher at Auburn Middle School, will join the meeting via Zoom to be recognized for having been awarded the "Best Graduate Student Paper Award" for presenting a portion of her dissertation at the Eastern Education Association's Annual Conference in Florida last winter. Her paper was entitled: *Science in Elementary Education: Teacher Self-Efficacy, Preparation and Student Achievement*.

The award will be presented to her at the Association's virtual conference in February, and her paper will be published in the Journal of Research in Education. Please join me in congratulating Karin on this award.

Therapy Dog, Ella

Mrs. Kim Sicurella will also join us via Zoom, hopefully with Ella, to introduce her to you and to let you know of her therapy work thus far.

STUDENT REPRESENTATIVES INTRODUCTION / REPORT

Information

Aaron Zheng and Jasmyn Gates

MINUTES: 11/10/2020 for Approval

Action

SUPERINTENDENT'S REPORT

COVID Update

Information

As of the date I am writing this report, we have NO NEW school cases to report. Of course, that could change by tonight's meeting. This would be the first time in about two months we are not reporting COVID Positive cases to the school community.

COVID Reporting

Information

As discussed at our last meeting, we are in the process of creating a COVID dashboard that will be accessible to the public. It will include something similar to the example in your packets from the Wellesley Public Schools. We would also add the number of close contacts in quarantine as

a result of each event. This might be ready for tonight's meeting. However, as of the date that I am writing this it is still in development.

UNFINISHED BUSINESS:

Reminder: Budget Presentations (12/9/20)

Information

December 9th we will begin our FY'22 Budget Exercise. As this is a unique year, all schools and departments will present a quick overview of this year (thus far), anticipated accomplishments for this year and next. As we are going forward with no new positions and level funded supply line items, each school and department will present no more than 10 minutes. I will "book end" the evening with an opening presentation, followed by a summation. All presentations will be put together and placed on our website for people at home to review and follow. Each school and department will visit via Zoom.

Air Quality Report

Information

As discussed at our previous meeting, the October air quality report is in your packets for your review. As stated previously, our readings are well within the bounds of being safe for our staff and students. This information was provided to us by ATC and reviewed by our consultant Kevin Seaman of Seaman Engineering. Also, just a reminder, that we have a confirmed ship date of December 4th for the air ionization units. COVID across the country has slowed production, thus delaying delivery.

NEW BUSINESS:

There is no new business for this evening.

TEACHING/LEARNING REPORT:

Information

SYNCHRONOUS VS ASYNCHRONOUS LEARNING

Each of our schools continue to work on increasing synchronous learning opportunities for students who are at home. At the high school, increased emphasis is being placed on providing students with synchronous mathematics instruction as this particular content area has been challenging for student learning from home. At the middle school, many remote students join their classmates in class, virtually for every class. At the elementary level, webcams are being used to make various meeting times throughout the day more engaging for all students. The commitment of our teachers to creating connections with students who are learning at home is having a positive impact on student participation and success in the classroom.

SPOTLIGHT ON AMS

Dr. Handfield has asked that we begin a new addition to our meetings that includes a spotlight on the happenings at one of our terrific schools. Auburn Middle School staff have demonstrated great creativity and openness to new technological tools. During the most recent professional development day staff shared their expertise with their colleagues on three separate topics. Danielle LeBoeuf shared information on JAmboard, a virtual white board that allows for students to share and collaborate when both synchronous and asynchronous. Jessica Young provided training on Kami, an easy way to annotate student work. Padlet can be used as a place for students to share their thoughts, interact with content by sorting or

categorizing and for sharing new knowledge. __Pear Deck and Nearpod allow students to interact with Google slides along with some handy tips for making Schoology more effective. John Bastien and Kim Moran presented ways to use multiple screens through screen cloning and extended display to more effectively engage students in person and remotely. This is just a sampling of the expertise found at AMS and we will continue to share the exciting work happening in our schools.

BUSINESS/FINANCIAL REPORT:

Year to Date Budget Report as of November 18, 2020

Information

Mrs. Wirzbicki has provided a year to date budget report. She would be happy to answer any questions.

Budget Transfers

Action

Mrs. Wirzbicki has provided budget transfers between the same series for your information as well as transfers between different series requiring a vote of approval.

Recommended Motion:...to approve the transfers between the series as presented.

POLICIES:

Policy, ACAB, Harassment

This policy was recently updated by MASC and districts were encouraged to adopt it. The changes address the issues created by changes to Title IX Regulations. It is my recommendation that you approve this updated policy.

Recommended Motion:...to adopt the Policy ACAB, Harassment as updated by MASC in July 2020.

Adjournment:

Recommended Motion:...to adjourn for the evening.

MINUTES
SCHOOL COMMITTEE MEETING
Location: School Committee Room
November 10, 2020, 6:30 p.m.

In attendance:

George Scobie
Jessie Harrington
Gail Holloway
Dottie Kauffman
Meghan McCrillis

Casey Handfield
Beth Chamberland
Cecelia Wirzbicki

CALL TO ORDER:

At 6:30 p.m., Mr. Scobie called the meeting to order and asked if anyone else was taping the meeting; there being none, he asked that everyone join him in the Pledge of Allegiance to the Flag.

CITIZENS' COMMENTS: None

SPECIAL RECOGNITIONS: None

STUDENT REPRESENTATIVES INTRODUCTION / REPORT

Aaron Zheng and Jasmyn Gates: Zoom connection did not work/allow access to the students.

MINUTES: 10/27/2020 for Approval

Dr. McCrillis made a motion to approve the minutes; Mrs. Holloway seconded and the motion was approved 4-0 with Mrs. Kauffman abstaining.

SUPERINTENDENT'S REPORT

COVID Update

Dr. Handfield reported that we continue to deal with COVID positive cases as they present in the schools. Case counts are averaging slightly less than 1 per week since September and we are watching those numbers carefully as numbers rise across the state. He shared a graphic from the state dashboard in the members' packets which demonstrated new cases are even across all age groups reminding us COVID does not discriminate. He noted that we appreciated the Governor's actions as detailed in Executive Order 53 to keep awareness of COVID front and center in the minds of

students, families and citizens in the Commonwealth as we move into the winter season.

COVID Reporting

Dr. Handfield noted that as stated in an email to the school community two weeks ago, he addressed concerns regarding the potential social-emotional impact on staff, students, and families when a community notification goes out regarding a Positive Covid case. After thinking about our process of notification, he has decided to continue to notify the entire school community of COVID Positive cases once brought to our attention. He feels it is the right thing to do. However, we are reviewing the details placed in notifications to ensure we are protecting the privacy of COVID Positive community members to the extent that we can.

October Air Quality Report

Dr. Handfield noted that, as the Committee is aware, we have been measuring air quality in all of our buildings. In September, we had a third party contractor take baseline readings without buildings being occupied. In October, we had the same contractor back to take readings with buildings occupied. Dr. Handfield provided an update for the members, noting that the air quality in our buildings continues to be acceptable and within ranges deemed safe. A report is due by November 12th and will be shared at the next meeting.

We are continuing our on-going maintenance plans for all HVAC units in all buildings as was discussed during previous meetings and we are still awaiting receipt of our Atmos Air units.

Budget Presentations (12/9/20)

Dr. Handfield took a moment to thank members of Town Meeting, Town Boards, and Town Administration for their support of the School Department's warrant articles that successfully passed on October 27th. Further, he noted that we also had a reconsideration of the FY '21 school budget. He noted, again, that if anyone was interested in a cliff notes version of the School Department's FY'21 budget, they are welcome to visit our website where they will find a quick presentation posted there.

Dr. Handfield shared that budget presentations have been scheduled for December 9th, with each group presenting their executive summaries focusing on their anticipated accomplishments this year and next year. There are no requests for new personnel in FY'22. Likewise, there will be no dramatic increases in supply lines for FY '22. With a lean budget year projected our sights are set on maintaining our FY'21 staffing levels. In consideration of doing this in one evening, Dr. Handfield asked that we begin our meeting on 12/9/20 at 6:00 p.m. The Committee members concurred.

Therapy Dog joins AMS

Dr. Handfield shared that with an approved policy in place (as of February 2020); the use of therapy dogs in the Auburn Public Schools is allowed. He was happy to report that Mrs. Kim Sicurella, and her dog Ella, completed their training a couple of weeks ago. We are pleased to introduce Ella to the school community and excited to see the impact she has on members of the middle school community in need of social-emotional support.

Donation from R.H. White

Dr. Handfield shared that R.H. White graciously donated boxes of school supplies for our students and it was his recommendation that the Committee accept them with gratitude, noting that we appreciate their generosity during this difficult time.

Dr. McCrillis made a motion to accept the boxes of school supplies from R.H. White with gratitude; Mrs. Holloway seconded the motion and it was unanimously approved.

NEW BUSINESS

Superintendent's Entry Plan

Dr. Handfield notified the members that although he is not new to the District, he is new to the position of Superintendent and therefore in this new position has to have an entry plan. Included in the packet was an explanation of his intended actions as he evaluates the School District, makes some assessments and potential recommendations to move the District forward based on data. There are three parts to Dr. Handfield's entry plan and here he specifically speaks to Phase I and lays out his plans for Phase II and Phase III over the course of the school year.

This Phase I outlines what actions Dr. Handfield will be taking as Superintendent to assemble qualitative and quantitative information over the next 3-5 months and will help him in creating Phase II of the Entry Plan. Phase II will consist of a written report of his findings and will be reviewed with the school community during March/April 2021. This report will then be compared with the District's existing Strategic Plan to assess what changes, if any, will be suggested. Phase III of the EP will be a report of any noteworthy findings and recommended revisions to the District's current Strategic Plan and it is expected that Phase III will be shared with the school community in June 2021.

He outlined the stakeholders he will be meeting with in Phase I and be asking the following three questions of:

1. What do you feel the APS does well?
2. What areas of the APS might need improvement? And,
3. What do you feel could advance the successes of teachers and students in the APS?

TEACHING/LEARNING REPORT:

ZippSlip & Attendance

Dr. Chamberland shared that she was pleased to report that ZippSlip completion by both staff and families is excellent. Schools have few students to follow up with each day and the data is accessed each morning by school administration and nurses to ensure we are closely monitoring the health of our staff and students. Dr. Chamberland shared that, in concert with the monitoring of ZippSlip, we monitor daily attendance data to ensure students are accessing instruction whenever possible. Each school continues to work to create a system that allows a student who may need to stay home due to illness or testing requirements, to still access daily learning from the classroom. In many cases this is being done through synchronous learning opportunities.

Teaching and Learning

Dr. Chamberland shared that teachers and students are settling in to the new schedule and the new modality for teaching and learning. On October 27th, parent/teacher conferences were held at all levels and feedback was positive. Families appreciated the connection and the opportunity to discuss their child with the teacher. November 3rd was our first scheduled professional development day. Each school created opportunities for teachers to share best practices with one another. Teachers utilized the majority of the day for planning and preparation both independently and with their grade level or department team members.

Dr. Chamberland noted that in the upcoming weeks, all elementary students will complete some initial assessments to more specifically determine learning needs. At Swanson Road, iReady will be used to assess student needs and strengths in phonics, vocabulary, and comprehension. At the primary level, teachers will use DIBELS testing as they have done in the past while adding a component that also measures reading comprehension. At AMS and AHS, assessments are taking place in a targeted but formative manner, to better support students in real time. Dr. Chamberland stated that it is a whole new world, however, it is feeling a little more normal as time goes on.

BUSINESS/FINANCIAL REPORT:

Year to Date Budget Report as of November 5, 2020

Mrs. Wirzbicki provided a year to date budget report.

Budget Transfers

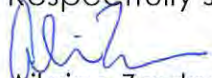
Mrs. Wirzbicki provided budget transfers between the same series for the Committee's information as well as transfers between different series requiring a vote of approval. Mrs. Wirzbicki noted that she and Dr. Handfield meet regularly and are taking a very conservative approach.

Mrs. Harrington made a motion to approve the transfers between the series as presented; Mrs. Holloway seconded the motion and it was unanimously approved.

Adjournment:

At 7:20 p.m., there being no further business to discuss, Mrs. Kauffman made a motion to adjourn for the evening; Dr. McCrillis seconded the motion and it was unanimously approved.

Respectfully submitted,



Ailaine Zautner

Recording Secretary

Referenced Documents:

Minutes from 10/27/2020

COVID Graphic

COVID Positive Cases Email 10-26-2020

Thank you letter to RH White

Introduction and Explanation of Superintendent's Entry Plan

COVID Symptom Data

Year to Date Budget Report

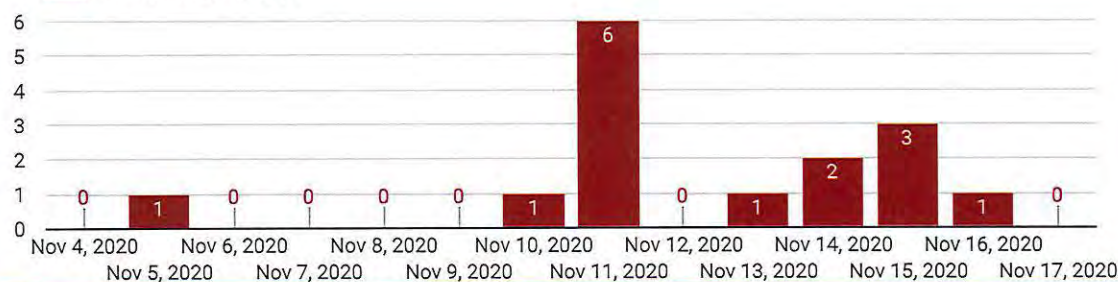
Budget Transfers



Wellesley Public Schools

Learning • Caring • Innovating

Positive Tests by Date



Positive Case Procedure

Notify Wellesley Health Department

Connect with the individual/family - provide education, support

- WHD and WPS collaborate for contact tracing both inside and outside of school
- Identification and notification of any close contacts
- Within 6 feet for a cumulative time of more than 15 minutes during a 24 exposure
- Use MDPH and DESE guidelines

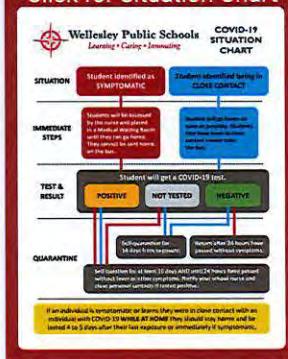
Protect the privacy of everyone involved

We All Need to Continue to Do Our Part

- Wear your face mask
- Consistent hand hygiene
- Physical distancing
- Stay home with any symptoms

Please consult with your primary care physician or your school nurse if you have any questions or concerns

Click for Situation Chart



COVID-19 Dashboard Selected Date Range

Nov 4, 2020 - Nov 17, 2020

Positive Tests in Date Range

15

Positive Tests in SY20-21

21

Positive Tests: In Date Range SY20-21

P.A.W.S.	0	0
Bates Elementary	0	0
Fiske Elementary	0	0
Hardy Elementary	0	0
Hunnewell Elementary	0	1
Schofield Elementary	0	0
Sprague Elementary	1	2
Upham Elementary	0	0
WMS	0	0
WHS	14	18
RLS	0	0
Central Office	0	0



COVID-19 Positive Cases and Close Contacts

Positive Case Procedure

- * Notify the Auburn Department of Health
- * Connect with the individual/family - provide education, support
- * APS and Auburn Board of Health collaborate for contact tracing both inside and outside of school
- * Identification and notification of any close contacts. Within 6 feet for a cumulative time of more than 15 minutes within a 24 hour period
- * Follow [MDPH](#) and [DESE](#) guidelines along with the [APS Reopening and Readiness Guide](#) in collaboration with the Auburn Board of Health
- * Protect the privacy of everyone involved

We All Need to Continue to Do Our Part

- * Wear your face mask
- * Consistent hand hygiene
- * Physical distancing
- * Stay home with any symptoms

Please consult with your primary care physician or your school nurse if you have any questions or concerns.

Please feel free to view the [Diagnosed with COVID Flow Chart](#) and the [Close Contact Flow Chart](#).



Strengthening Connections through Rigor, Relevance and Relationships

Information related to the number of positive cases and associated close contacts is currently available. Please feel free to use the date selection box to adjust the date range for these results. Close Contacts began being counted the week of 11/9/2020.

This data is based on a population of 2,043 students and 387 staff.
(The information below does not reflect the health data of fully remote students. n=481)

Week Start:

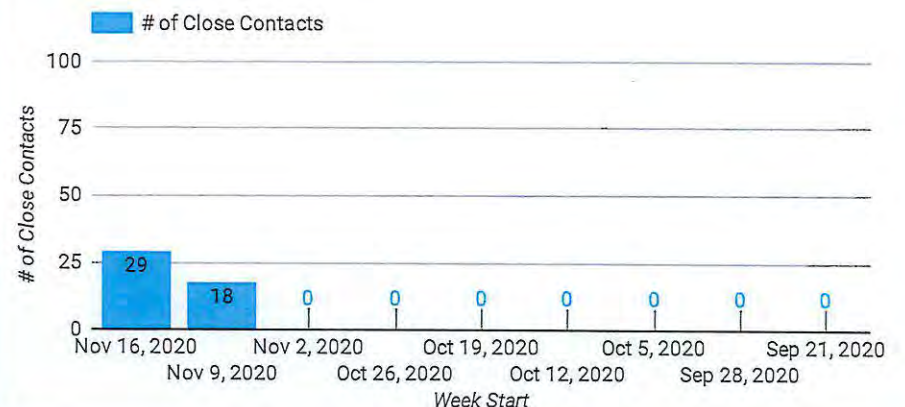
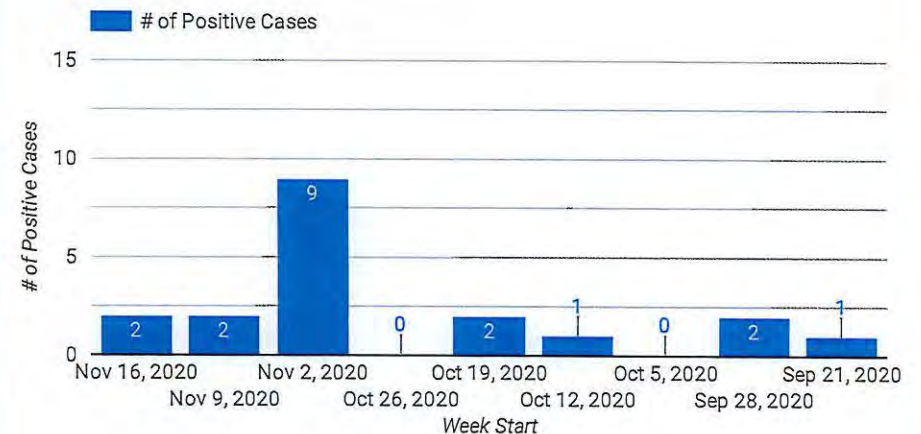
Week Start

Total # of Positive Cases

19

Total # of Close Contacts

47



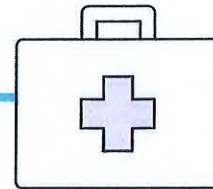
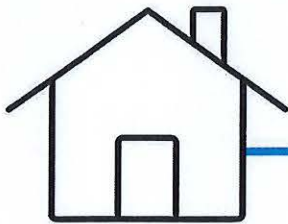
CLOSE CONTACT TO COVID-19

Close Contact: Having been closer than 6 feet of distance to a COVID + individual for 15 minutes or more while the person was infectious.



STEP 1

Work with the school nurse and Board of Health to determine next steps.

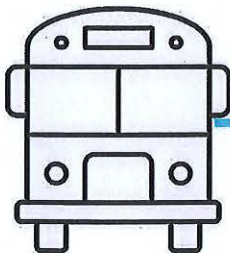


STEP 2

Remain at home and ***quarantine****.

STEP 3

Monitor for symptoms. If symptoms develop, call your doctor. Testing for all close contacts is encouraged.



STEP 4

Return to school when:
At least 14 days have passed from last date of exposure to the COVID+ individual.

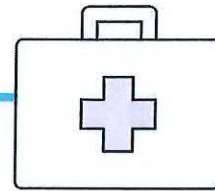
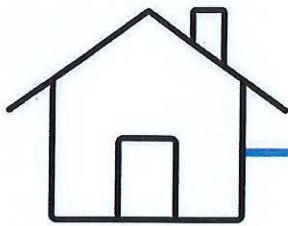
***Quarantine** is used to keep someone who might have been exposed to COVID-19 away from others. Quarantine helps prevent spread of disease that can occur before a person knows they are sick or if they are infected with the virus without feeling symptoms. People in quarantine should stay home, separate themselves from others, monitor their health, and follow directions from their state or local health department.

DIAGNOSED WITH COVID-19



STEP 1

Notify the school nurse.



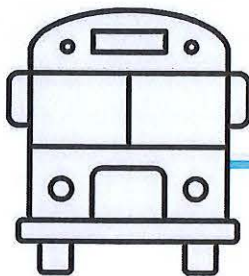
STEP 2

Remain at home and ***isolate****. Monitor symptoms.



STEP 3

Take the call from your local Board of Health. They will help you determine your return date.



STEP 4

Return to school when:
At least **10** days of isolation since start of symptoms, no fever for 3 days without fever reducing medications, experiencing improvement in symptoms, & received clearance from local Board of Health.

****Isolation*** is used to separate people infected with COVID-19, from people who are not infected. People who are in isolation should stay home until it's safe for them to be around others. In the home, anyone sick or infected should separate themselves from others by staying in a specific "sick room" or area and using a separate bathroom (if available).

FY'22 BUDGET PRESENTATIONS
Wednesday, December 9, 2020 at 6:00 p.m.

Time	Presenter	Department
6:00	George	Meeting to Order
6:10	Casey	FY'22 Opening / Overview
6:20	Beth	Pre-School / TLC
6:30	Rosemary	SPED
6:40	Joe	Physical Plant
6:50	Cecilia	Business Office
7:00	Eric	Technology
7:10	Ginny / Maria	Fine Arts / Music
7:20	Brian	Athletics
7:30	Marie / Jenn	Bryn Mawr / Pakachoag
7:40	Susan	SWIS
7:50	Gregg	AMS
8:00	Dan	AHS
8:10	Casey	FY '22 Close

November 12, 2020

Sent by email: jfahey@auburn.k12.ma.us

Re: DRAFT Follow-up Limited Indoor Air Quality (IAQ) and Covid Study Report Five Auburn Schools

Dear Mr. Fahey,

ATC Group Services LLC Certified Industrial Hygienist, Certified Safety Professional and staff completed a limited IAQ survey of representative areas of each Auburn school on August 26, 2020 while the school was unoccupied. Recommendations from the 8/26/20 survey were implemented and ATC performed a follow-up IAQ survey on October 27, 2020 while the school was occupied. Work was completed in general accordance with our proposal below. It is ATC's opinion that the direct reading measurements were acceptable during the sampled time periods. Some temperature and humidity measurements were slightly outside recommended ranges, but are not considered significant to this study. Representative mechanical systems and isolation rooms were also evaluated for general IAQ concerns relative to the attached 6/25/20 *Massachusetts COVID Initial Fall School Reopening Guidance* and as follows:

Page 11: Schools are required to designate a COVID-19 related isolation space that is separate from the nurse's office or other space where routine medical care is provided.

Page 21: Ventilation: Consider ways to increase facility ventilation (e.g., open windows through fall, perform an HVAC inspection). Ensure that proper maintenance protocols are followed in terms of changing filters, etc.

It is ATC's opinion that the majority of mechanical systems are operating in accordance with this recommended guidance, identified deficiencies from our 8/26/20 survey have reportedly been corrected by Auburn. We have provided the following observations and recommendations for further improving IAQ.

Cleaning and Maintenance – Representative mechanical units coils and condensate collection pans were recently cleaned, the systems are regularly maintained by Auburn staff and occasionally by mechanical Contractors. We recommend increasing system inspection and cleaning.

Filtration – Representative mechanical units had a variety of filtration ranging from fiberglass to pleated paper that were clean and properly fitted. We recommend increasing filtration inspection and replacement. We also recommend improving air filtration whenever possible. ATC recommends you contacted your mechanical contractor to determine if the mechanical systems could handle the additional resistance of better air filters without damaging the systems. Exercise caution if better filters are installed as increased filtration reduces the amount of incoming fresh air ventilation, which in turn can affect occupant comfort. Mechanical systems are designed to provide tempered fresh air ventilation, and are an acceptable option in the absence of openable windows. We recommend opening windows if available whenever possible to provide additional room ventilation.

Ventilation – Carbon dioxide measurements in representative areas indicate adequate ventilation during the sample time periods. Operational supply and return air ducts were present in each area. We also recommend energy saving setbacks be adjusted to provide maximum fresh air prior to occupancy.

Isolation Rooms – COVID isolation rooms have been designated that are separate from the nurses offices or medical treatment areas. We recommend mechanical systems in these areas be adjusted to minimize returning air into other occupied areas of the facility. This can be accomplished by sealing return air duct intakes where necessary, then exhausting air from the rooms directly outside.

System Operation – Representative units were operating during the study and appeared to have adequate supply and return ducts. The energy setback modes have reportedly been adjusted to provide increased ventilation prior to occupancy. We recommend the school continue to monitor and adjust the mechanical systems as necessary to provide maximum ventilation.

Health and Safety – Staff and contractors reportedly use protective equipment including gloves and masks during mechanical system maintenance. Work is completed during off hours while the units are shut down. We recommend the school continue to follow safe work practices during any mechanical system maintenance.

Water Staining – No significant levels of water damage were present in the inspected areas. All schools should be monitored for water damage, water leaks should be repaired immediately if encountered.

Air Intakes - The mechanical system air intakes appear to be located away from contaminant sources. If vehicle exhaust are noticed inside the building, we recommend posting signs prohibiting engine idling in these area; or relocating the air intake to a location which eliminates this potential hazard.

We base our opinions and findings on the following data.

Data – A calibrated TSI QTrak was used to directly measure carbon monoxide, carbon dioxide, temperature and relative humidity. ATC performed a visual inspection limited to certain areas of the building for moisture, staining or suspect visible mold. Data and acceptable levels are summarized in Table 1.

Table 1 –Direct Reading Air Sampling Data and Observations

School	Location	Temperature (°F)	Relative Humidity (%)	Carbon Dioxide (PPM)	Carbon Monoxide (PPM)	Occupants
Middle School	Outside	49	71	396	0	-
Middle School	Gymnasium	56	72	418	0	0
Middle School	141	64	55	614	0	8
Middle School	119	61	50	731	0	12
Middle School	205	70	46	631	0	11
Middle School	213	70	44	626	0	12
Middle School	235	70	45	802	0	12
Middle School	231	70	45	863	0	11
Bryn Mawr	Outside	56	44	410	0	-
Bryn Mawr	113	64	55	653	0	9
Bryn Mawr	117A	64	43	473	0	11
Bryn Mawr	116	64	52	833	0	9
Bryn Mawr	Cafeteria/Gym	67	51	593	0	0
Bryn Mawr	B07 Isolation	67	48	563	0	0
Swanson	Outside	39	58	403	0	-
Swanson	Auditorium	67	67	599	0	6
Swanson	209	63	59	646	0	11
Swanson	318	66	56	702	0	11
Swanson	117	67	56	621	0	11
Pakachoag	Outside	57	42	416	0	-
Pakachoag	105	67	49	577	0	8
Pakachoag	108	69	46	606	0	13
Pakachoag	206	71	44	638	0	12
Pakachoag	226	73	41	583	0	7
Pakachoag	Cafeteria	72	39	488	0	3
Pakachoag	112	71	46	773	0	6
High School	Outside	54	49	400	0	-
High School	1008	62	51	408	0	7-10
High School	1101	68	50	561	0	12
High School	2073	70	45	588	0	13
High School	2089	70	49	583	0	6
High School	3004	71	47	562	0	18
High School	3010	71	45	575	0	13
Acceptable Levels	-	67-83	65	996	9	-

ppm- parts per million

°F – Degrees Fahrenheit

% - Percent Relative Humidity

Carbon Monoxide - The National Ambient Air Quality Primary Standard (NAAQS) for carbon monoxide in the outdoor air is 9 ppm as an 8-hour average, all measurements were below 9 ppm.

Carbon Dioxide - The American Society of Heating, Refrigeration and Air-Conditioning Engineers (ASHRAE) Standard 62.1-2013 *Ventilation for Acceptable Indoor Air Quality* establishes guidance levels for carbon dioxide to help ensure adequate ventilation. All levels were below the acceptable guideline for this building of 996 ppm assuming 600 ppm ASHRAE guidance level plus the lowest outside concentration of 396 ppm.

Temperature and Humidity - ASHRAE Standard 55-2010 *Thermal Environmental Conditions for Human Occupancy* does not provide recommendations for maintaining indoor relative humidity within a specific range but does establish an upper boundary for dew point at 62°F to help reduce surface moisture condensation, which occurs at approximately 65% relative humidity at 72°F. Guidelines for temperature vary with relative humidity, the ASHRAE guideline for 30 to 60% relative humidity is 67 to 83°F. The majority of measurements in occupied areas were within ASHRAE guidelines for temperature or relative humidity. Some temperature and humidity measurements were slightly outside recommended ranges, but are not considered significant to this study.

Limitations - This survey was limited to accessible areas, no destructive investigation techniques were used in this survey. Because ATC could not access these areas during the survey, hazardous materials such as mold, asbestos, lead, PCB, etc. may exist at inaccessible areas of the building. Additionally, the passage of time may result in a change in the environmental characteristics at these sites. This report does not warrant against future operations or conditions that could affect the conclusions made in this report. The results, findings and conclusions expressed in this report are based only on conditions that were observed during ATC's site visits.

This report has been prepared to assist client in evaluating the air quality and microbiological impact in selected areas. ATC provided these services consistent with a level of skill ordinarily exercised by members of the profession currently practicing under similar conditions. This statement is in lieu of other statements either expressed or implied. This report is intended for the sole use of Client. The scope of services performed in execution of this evaluation may not be appropriate to satisfy the needs of other users, and use or re-use of this document, the findings, conclusions, or recommendations is at the risk of said user.

Thank you for selecting ATC to assist you with this project, call Michael Matilainen CIH, CSP at 413.522.8833 if you have any questions.

Sincerely,

ATC Group Services LLC

Michael Matilainen CIH, CSP
Certified Industrial Hygienist
for ATC
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TOWN OF AUBURN

YEAR-TO-DATE BUDGET REPORT

FOR 2021 12

ACCOUNTS FOR:			ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
01 GENERAL FUND			APPROP	ADJSTMTS	BUDGET			BUDGET	USED
1122011 PRINCIPAL - BM									
1122011	511160	PRINCIPAL'S SALA	106,875	3,225	110,100	46,580.82	63,519.30	.00	100.0%
1122011	511184	SECRETARY'S SALA	38,072	2,340	40,412	13,673.62	26,738.25	.00	100.0%
1122011	5344	POSTAGE, BRYN MAWR	500	0	500	32.50	.00	467.50	6.5%
1122011	5421	PRINCIPAL'S SUPPLI	2,000	-500	1,500	280.68	219.28	1,000.04	33.3%
1122011	5442	PRINTING SUPPLIES	4,800	0	4,800	1,004.67	514.63	3,280.70	31.7%
1122011	5734	DUES, PRINCIPAL, B	1,375	110	1,485	1,485.00	.00	.00	100.0%
1122011	5737	PRINC. PROF DEVELO	1,500	0	1,500	239.00	.00	1,261.00	15.9%
1123008 BYRN MAWR SPEC. EDUCATION									
1123008	511170	SPED TEACHERS'	386,424	-170,120	216,304	58,235.66	158,068.31	.03	100.0%
1123008	511172	BRYN MAWR SPED A	455,998	-359,758	96,240	27,407.38	68,832.82	.00	100.0%
1123008	511179	SPED NSTRUCTIONA	116,891	-1,285	115,606	31,441.77	84,163.73	.00	100.0%
1123008	512070	SPED SUBSTITUTE	2,000	-511	1,489	.00	.00	1,488.73	.0%
1123008	512079	SPED INSTR. ASSI	5,500	-4,500	1,000	204.00	.00	796.20	20.4%
1123051 TEACH - BM - ELEM ED									
1123051	5100	ELL TUTOR	35,539	896	36,435	10,410.00	26,025.00	.00	100.0%
1123051	511170	TEACHERS' SALARI	895,408	10,443	905,851	245,254.45	660,596.56	.00	100.0%
1123051	511172	MATH PARAPROFESS	19,751	2,137	21,888	6,253.80	15,634.50	.00	100.0%
1123051	511179	INSTRUCTIONAL AS	121,584	4,870	126,454	34,527.89	91,926.18	.00	100.0%
1123051	511180	SPECIALISTS BRYN	203,105	2,477	205,582	55,349.00	150,233.18	.06	100.0%
1123051	512070	TEA SALARIES/SUB	10,000	-10,000	0	.00	.00	.00	.0%
1123051	512079	INSTRUCTIONAL AS	1,500	2,477	3,977	.00	.00	3,977.24	.0%
1123051	512080	LONG TERM SUBSTI	0	46,919	46,919	11,260.62	35,658.63	.00	100.0%
1123051	512081	PERMANENT SUBSTI	10,500	6,000	16,500	3,473.68	13,026.30	.00	100.0%
1123051	5126	TEACHER IN CHARGE	1,273	0	1,273	342.72	930.24	.04	100.0%
1123051	5127	AFTER SCHOOL PROGR	2,500	0	2,500	.00	.00	2,500.00	.0%
1123051	5128	TECHNOLOGY STIPEND	1,034	0	1,034	278.39	755.63	-.02	100.0%*
1123051	5129	OTHER STIPENDS BRY	8,389	2,086	10,475	2,817.19	7,658.22	.00	100.0%
1123051	5425	MUSIC SUPPLIES	750	-361	389	.00	55.88	333.34	14.4%
1123051	5440	PHYSICAL EDUCATION	750	436	1,186	1,185.78	.00	.00	100.0%
1123051	5510	SUPPLIES, CLASSRM,	13,200	-1,100	12,100	7,008.92	1,008.30	4,082.78	66.3%
1123051	5514	504 SUPPLIES BRYN	250	0	250	.00	.00	250.00	.0%
1123051	5518	ART SUPPLIES BRYN	1,000	0	1,000	506.50	88.95	404.55	59.5%
1123051	5521	AFTER SCHL PROGRAM	500	0	500	.00	.00	500.00	.0%
1123051	5710	MILEAGE REIMB. TEA	100	0	100	.00	.00	100.00	.0%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
1124051 TEXTBK - BM - ELEM ED								
1124051 5513 TEXTBOOKS, BRYN MA	1,000	0	1,000	373.97	.00	626.03	37.4%	
1125051 LIBRARY - BM								
1125051 511178 MEDIA TECH	46,647	0	46,647	12,558.77	34,088.18	.04	100.0%	
1125051 5587 LIBRARY SUPPLIES,	1,000	0	1,000	345.52	302.00	352.48	64.8%	
1126051 AUDIO/VISUAL - BM								
1126051 5515 SUPPLIES, AUDIOVIS	1,700	0	1,700	1,690.91	.00	9.09	99.5%	
1127054 GUIDANCE - BM								
1127054 511176 GUIDANCE SALARIE	73,036	0	73,036	19,663.56	53,372.52	.00	100.0%	
1127054 5511 GUIDANCE SUPPLIES,	550	0	550	174.08	192.88	183.04	66.7%	
1132099 HEALTH SVCS - BM								
1132099 511185 SALARY, NURSE, B	78,922	34,766	113,688	11,249.37	85,101.57	17,337.27	84.8%	
1141099 O&P - BM								
1141099 511192 SALARIES CUSTODI	97,426	1,963	99,389	42,049.04	57,339.60	.00	100.0%	
1141099 5211 LIGHTS/POWER BRYN	12,000	0	12,000	3,744.54	8,255.46	.00	100.0%	
1141099 5214 HEATING FUEL, BRYN	14,500	0	14,500	259.69	14,240.31	.00	100.0%	
1141099 5231 WATERM BRYN MAWR	5,500	0	5,500	701.06	4,798.94	.00	100.0%	
1141099 5232 SEWER USE CHARGE,	3,500	0	3,500	1,795.60	1,704.40	.00	100.0%	
1141099 5450 SUPPLIES CUSTODIAL	3,500	0	3,500	5,204.89	10,902.20	-12,607.09	460.2%*	
1142099 MAINT OF PLANT - BM								
1142099 5430 BLDG REPAIRS/IMPRO	18,500	6,456	24,956	12,478.64	12,353.81	123.71	99.5%	
1422011 PRINCIPAL - PAK								
1422011 511160 PRINCIPAL'S SALA	107,000	3,225	110,225	46,633.62	63,591.30	.00	100.0%	

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1422011 511184 SECRETARY'S SALA	38,072	1,923	39,996	13,257.34	26,738.25	.00	100.0%
1422011 5344 POSTAGE, PAKACHOAG	400	0	400	.00	.00	400.00	.0%
1422011 5421 PRINCIPAL'S SUPPLI	2,000	-500	1,500	422.31	216.03	861.66	42.6%
1422011 5442 PRINTING SUPPLIES	4,700	0	4,700	1,377.42	.00	3,322.58	29.3%
1422011 5734 DUES, PRINCIPAL, P	1,375	219	1,594	1,485.00	109.00	.00	100.0%
1422011 5737 PRINC. PROF DEVELO	1,500	0	1,500	.00	.00	1,500.00	.0%
1423008 PAKACHOAG SPED							
1423008 511170 SPED TEACHERS' S	139,941	-46,647	93,294	25,117.61	68,176.37	.00	100.0%
1423008 511172 SPED ABA PAKACHO	31,279	56,075	87,354	22,197.80	84,494.51	-19,338.24	122.1%*
1423008 511179 SPED INSTRUCTION	112,231	-45,362	66,869	18,649.03	48,219.91	.00	100.0%
1423008 512070 SPED SUB TEACHER	2,000	0	2,000	.00	.00	2,000.00	.0%
1423008 512079 SPED INSTRUCT AS	3,000	0	3,000	.00	.00	3,000.00	.0%
1423051 TEACH - PAK - ELEM ED							
1423051 5100 ELL TUTOR	35,539	896	36,435	10,410.00	26,025.00	.00	100.0%
1423051 511170 TEACHERS' SALARI	975,190	-94,919	880,271	235,463.30	643,274.83	1,532.69	99.8%
1423051 511172 MATH PARAPROFESS	16,930	5,111	22,041	6,297.30	15,743.25	.00	100.0%
1423051 511179 INSTRUCTIONAL AS	116,431	1,338	117,770	31,787.58	67,775.28	18,206.64	84.5%
1423051 511180 SPECIALISTS PAKA	205,583	-1	205,582	55,349.14	150,233.20	-.02	100.0%*
1423051 512070 TEA SALARIES, SU	10,000	0	10,000	125.35	.00	9,874.65	1.3%
1423051 512079 INSTRUCTIONAL AS	2,000	0	2,000	.00	.00	2,000.00	.0%
1423051 512081 PERMANENT SUBSTI	10,500	-10,500	0	.00	.00	.00	.0%
1423051 5126 TEACHER IN CHARGE	1,273	0	1,273	342.72	930.24	.04	100.0%
1423051 5127 AFTER SCHOOL PROGR	2,500	0	2,500	.00	.00	2,500.00	.0%
1423051 5128 TECHNOLOGY STIPEND	1,034	0	1,034	473.39	755.63	-195.00	118.9%*
1423051 5129 OTHER STIPENDS PAK	12,289	0	12,289	1,687.19	4,577.74	6,024.07	51.0%
1423051 5425 MUSIC SUPPLIES	750	-27	723	.00	.00	723.00	.0%
1423051 5440 PHYSICAL EDUCATION	750	151	901	901.32	.00	.00	100.0%
1423051 5510 SUPPLIES, CLASSRM,	12,934	-1,850	11,084	5,974.37	2,816.40	2,293.23	79.3%
1423051 5514 504 SUPPLIES PAKAC	250	0	250	.00	.00	250.00	.0%
1423051 5518 ART SUPPLIES PAKAC	1,000	0	1,000	99.34	108.70	791.96	20.8%
1423051 5521 AFTER SCHL PROGRAM	500	0	500	.00	.00	500.00	.0%
1423051 5710 MILEGAE REIMB. TEA	100	0	100	.00	.00	100.00	.0%
1424051 TEXTBK - PAK - ELEM ED							
1424051 5513 TEXTBOOKS, PAKACHO	1,000	0	1,000	453.45	.00	546.55	45.3%
1425051 LIBRARY - PAK							
1425051 511178 MEDIA TECH	46,647	0	46,647	12,558.84	34,088.19	-.01	100.0%*

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1425051 5587 LIBRARY SUPPLIES,	1,000	0	1,000	.00	.00	1,000.00	.0%	
1426051 AUDIO/VISUAL - PAK								
1426051 5515 SUPPLIES, AUDIOVIS	1,700	0	1,700	1,652.81	.00	47.19	97.2%	
1427054 GUIDANCE - PAK								
1427054 511176 GUIDANCE SALARIE	83,607	0	83,607	22,509.55	61,097.35	.10	100.0%	
1427054 5511 GUIDANCE SUPPLIES,	500	0	500	24.49	28.95	446.56	10.7%	
1432099 HEALTH SVCS - PAK								
1432099 511185 SALARY, NURSE, P	52,126	5,039	57,165	15,361.78	41,696.26	106.66	99.8%	
1441099 O&P - PAK								
1441099 511192 SALARIES CUSTODI	97,426	1,963	99,389	42,049.04	57,339.60	.00	100.0%	
1441099 5211 LIGHTS/POWER PAKAC	24,000	0	24,000	5,636.97	18,363.03	.00	100.0%	
1441099 5214 HEATING FUEL, PAKA	18,000	0	18,000	331.10	17,668.90	.00	100.0%	
1441099 5231 WATER, PAKACHOAG	4,500	0	4,500	450.60	4,049.40	.00	100.0%	
1441099 5232 SEWER USE CHARGE,	2,500	0	2,500	1,405.81	1,094.19	.00	100.0%	
1441099 5450 SUPPLIES CUSTODIAL	5,500	0	5,500	4,844.90	14,271.69	-13,616.59	347.6%*	
1442099 MAINT OF PLANT - PAK								
1442099 5430 BLDG REPAIRS/IMPRO	25,500	0	25,500	9,677.43	13,067.92	2,754.65	89.2%	
1522011 PRINCIPAL - MS								
1522011 511160 PRINCIPALS' SALA	225,500	6,725	232,225	98,249.03	133,975.95	.00	100.0%	
1522011 511184 SECRETARIES' SAL	74,691	3,212	77,903	25,459.94	52,443.00	.00	100.0%	
1522011 5344 POSTAGE, MIDDLE SC	3,000	0	3,000	1,096.88	.00	1,903.12	36.6%	
1522011 5421 PRINCIPALS' SUPPLI	1,000	-500	500	.00	12.70	487.30	2.5%	
1522011 5422 PRINTING SUPPLIES	15,000	0	15,000	14.72	51.49	14,933.79	.4%	
1522011 5734 DUES, PRINCIPALS,	1,100	0	1,100	1,100.00	.00	.00	100.0%	
1522011 5737 PRINC. PROF DEVELO	3,000	0	3,000	.00	.00	3,000.00	.0%	
1523008 MIDDLE SCHOOL SPED								
1523008 511170 SPED TEACHERS'	488,808	2,468	491,276	132,266.61	359,009.37	.00	100.0%	

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1523008 511172 SPED ABA MIDDLE	69,312	-34,656	34,656	9,330.44	25,325.48	.00	100.0%
1523008 511179 SPED INSTRUCTION	164,168	-21,576	142,593	37,869.07	104,907.55	-183.70	100.1%*
1523008 512070 SPED SUB TEACHER	5,000	0	5,000	.00	.00	5,000.00	.0%
1523008 512079 SPED INSTR ASSIS	6,500	0	6,500	.00	.00	6,500.00	.0%
1523052 TEACH - MS - MS ED							
1523052 5100 ELL TUTOR	36,125	925	37,050	10,585.74	26,464.35	.00	100.0%
1523052 511170 TEACHERS' SALARI	2,735,874	-182,138	2,553,736	692,023.25	1,861,411.57	300.96	100.0%
1523052 511179 INSTRUCTIONAL AS	0	16,500	16,500	3,501.42	13,026.30	-27.74	100.2%*
1523052 511180 SPECIALISTS MIDD	569,874	-27,040	542,834	146,147.68	396,686.56	.00	100.0%
1523052 512070 TEA SALARIES SUB	33,000	-16,500	16,500	115.00	.00	16,384.84	.7%
1523052 512080 LONG TERM SUBSTI	0	46,949	46,949	11,290.65	35,658.63	.00	100.0%
1523052 5127 AFTER SCHOOL PROGR	1,750	0	1,750	.00	.00	1,750.00	.0%
1523052 5128 TECHNOLOGY STIPEND	3,050	0	3,050	821.10	2,228.70	.20	100.0%
1523052 5129 OTHER STIPENDS MID	17,424	0	17,424	3,009.90	6,163.57	8,250.53	52.6%
1523052 5317 COMMENCEMENT MDDL	2,000	0	2,000	.00	.00	2,000.00	.0%
1523052 5425 MUSIC SUPPLIES	6,153	0	6,153	.00	.00	6,153.00	.0%
1523052 5440 PHYSICAL EDUCATION	1,819	0	1,819	.00	316.95	1,502.05	17.4%
1523052 5510 SUPPLIES, CLASSRM,	18,362	-3,300	15,062	3,122.76	1,826.05	10,113.19	32.9%
1523052 5514 504 SUPPLIES MDDL	500	0	500	.00	.00	500.00	.0%
1523052 5521 AFTER SCHL PROGRAM	250	0	250	.00	.00	250.00	.0%
1523052 5710 MILEAGE REIMB. TEA	500	0	500	.00	.00	500.00	.0%
1524052 TEXTBK - MS - MS ED							
1524052 5513 TEXTBOOKS, MIDDLE	0	229	229	228.53	.00	.00	100.0%
1525052 LIBRARY - MS							
1525052 5587 LIBRARY SUPPLIES,	2,600	0	2,600	.00	.00	2,600.00	.0%
1526052 AUDIO/VISUAL - MS							
1526052 5515 SUPPLIES, AUDIOVIS	1,177	0	1,177	430.14	.00	746.86	36.5%
1527054 GUIDANCE - MS							
1527054 511176 GUIDANCE SALARIE	279,882	0	279,882	75,352.83	204,529.11	.06	100.0%

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1527054 5511 GUIDANCE SUPPLIES	766	0	766	62.40	.00	703.60	8.1%	
1532099 HEALTH SVCS - MS								
1532099 511185 SALARY, NURSE, M	62,252	22,481	84,733	22,812.72	61,920.24	.00	100.0%	
1535012 MIDDLE SCHOOL ATHLETICS								
1535012 511188 MIDDLE SCHOOL CO	17,500	-17,500	0	.00	.00	.00	.0%	
1535052 STUDENT BODY - MS - MS ED								
1535052 5300 MIDDLE SCHOOL OFFI	4,000	0	4,000	.00	.00	4,000.00	.0%	
1535052 551086 AWARDS, OTHER, M	1,340	0	1,340	.00	.00	1,340.00	.0%	
1535052 5518 ART SUPPLIES MIDDLE	3,032	0	3,032	.00	1,671.69	1,360.31	55.1%	
1541099 O&P - MS								
1541099 511192 SALARIES CUSTODI	219,209	4,615	223,824	94,610.34	129,014.10	200.00	99.9%	
1541099 5211 LIGHTS/POWER MIDDLE	48,000	0	48,000	27,525.48	20,474.52	.00	100.0%	
1541099 5214 HEATING FUEL, MIDDLE	48,000	0	48,000	6,755.44	41,244.56	.00	100.0%	
1541099 5231 WATER, MIDDLE SCHOOL	6,000	0	6,000	1,806.97	4,193.03	.00	100.0%	
1541099 5232 SEWER USE CHARGE,	3,500	0	3,500	2,186.64	1,313.36	.00	100.0%	
1541099 5450 SUPPLIES CUSTODIAL	7,500	0	7,500	5,502.39	15,451.10	-13,453.49	279.4%*	
1542099 MAINT OF PLANT - MS								
1542099 5430 BLDG REPAIRS/IMPRO	55,000	0	55,000	32,346.61	13,897.09	8,756.30	84.1%	
1622011 PRINCIPAL - HS								
1622011 511160 PRINCIPALS' SALA	243,450	3,525	246,975	104,489.33	142,485.45	.00	100.0%	
1622011 511184 SECRETARIES' SAL	133,692	-37,954	95,738	40,576.60	54,930.60	231.04	99.8%	
1622011 5344 POSTAGE, HIGH SCHOOL	2,000	0	2,000	19.05	.00	1,980.95	1.0%	
1622011 5421 PRINCIPALS SUPPLIE	1,494	-500	994	501.74	.00	492.26	50.5%	
1622011 5422 PRINTING SUPPLIES	15,403	0	15,403	434.00	.00	14,969.00	2.8%	
1622011 5734 DUES, PRINCIPALS,	6,723	0	6,723	5,594.00	.00	1,129.00	83.2%	
1622011 5737 PRINC. PROF DEVELO	3,000	0	3,000	.00	.00	3,000.00	.0%	

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1623008 HIGH SCHOOL SPED								
1623008	511170	SPED TEACHERS'	428,654	-49,752	378,902	102,012.05	276,889.85	.00 100.0%
1623008	511172	SPED ABA HIGH SC	170,330	-38,129	132,202	34,919.03	97,282.47	.00 100.0%
1623008	511179	SPED INSTRUCT AS	187,986	-73,694	114,292	32,207.73	80,441.25	1,643.30 98.6%
1623008	512070	SPED SUB TEACHER	3,000	0	3,000	.00	3,000.00	.0% .0%
1623008	512079	SPED INSTRUCT AS	6,000	0	6,000	.00	6,000.00	.0%
1623053 TEACH - HS - OTHER								
1623053	511170	TEACHERS' SALARI	3,865,857	47,710	3,913,567	1,050,849.41	2,861,835.67	881.56 100.0%
1623053	511175	IN HOUSE SUSPENS	40,000	7,035	47,035	19,899.44	27,135.60	.00 100.0%
1623053	511180	SPECIALISTS HIGH	493,003	286	493,289	129,867.97	304,608.19	58,813.00 88.1%
1623053	512070	TEA SALARIES SUB	34,000	0	34,000	450.00	.00	33,550.00 1.3%
1623053	512072	SUBS-SAT.MORNING	2,000	0	2,000	.00	.00	2,000.00 .0%
1623053	512076	SUPPLEMENTAL INS	6,500	0	6,500	.00	.00	6,500.00 .0%
1623053	512080	LONG TERM SUBSTI	0	48,796	48,796	13,137.39	35,658.63	.00 100.0%
1623053	5128	TECHNOLOGY STIPEND	2,068	0	2,068	556.78	1,511.26	.00 100.0%
1623053	5129	OTHER STIPENDS HIG	14,040	445	14,485	4,674.76	9,784.83	24.97 99.8%
1623053	5317	COMMENCEMENT HIGH	15,975	0	15,975	1,309.21	8.00	14,657.79 8.2%
1623053	5425	MUSIC SUPPLIES	3,617	0	3,617	.00	200.00	3,417.00 5.5%
1623053	5440	PHYSICAL EDUCATION	5,197	0	5,197	.00	.00	5,197.00 .0%
1623053	5510	SUPPLIES, CLASSRM,	21,395	-3,300	18,095	1,759.09	476.96	15,858.95 12.4%
1623053	5514	504 SUPPLIES HIGH	250	0	250	.00	.00	250.00 .0%
1623053	5518	ART SUPPLIES HIGH	4,595	0	4,595	1,951.34	.00	2,643.66 42.5%
1623053	5710	MILEAGE REIMB. TEA	500	0	500	.00	.00	500.00 .0%
1625053 LIBRARY - HS								
1625053	511178	MEDIA SPECIALIST	93,294	0	93,294	25,117.61	68,176.37	.02 100.0%
1625053	5587	LIBRARY SUPPLIES,	10,550	-2,500	8,050	3,903.71	.00	4,146.29 48.5%
1626053 AUDIO/VISUAL - HS								
1626053	5515	SUPPLIES, AUDIOVIS	1,317	0	1,317	.00	1,316.55	.00 100.0%
1627054 GUIDANCE - HS								
1627054	511176	GUIDANCE SALARIE	420,074	0	420,074	113,096.97	306,977.49	.00 100.0%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
1627054 511184 SECRETARY'S SALA	37,329	3,017	40,346	14,124.48	26,221.50	.00	100.0%	
1627054 5511 GUIDANCE SUPPLIES,	10,450	0	10,450	.00	.00	10,450.00	.0%	
1632099 HEALTH SVCS - HS								
1632099 511185 SALARY, NURSE, H	68,112	14,823	82,935	22,416.40	60,091.30	427.50	99.5%	
1635012 STUDENT BODY - HS - ATHLETICS								
1635012 511187 ATHLETIC TRINOR	37,500	8,938	46,438	12,230.12	26,207.40	8,000.00	82.8%	
1635012 511188 SALARIES, COACHE	181,524	0	181,524	.00	.00	181,524.00	.0%	
1635012 511193 TICKET TAKERS	3,500	0	3,500	.00	.00	3,500.00	.0%	
1635012 5300 HIGH SCHOOL OFFICI	7,500	0	7,500	1,254.00	.00	6,246.00	16.7%	
1635012 533006 ATHLETICS TRANSP	64,000	-2,500	61,500	.00	61,500.00	.00	100.0%	
1635012 5336 ATHLETIC TRANSPORT	5,500	0	5,500	.00	5,500.00	.00	100.0%	
1635012 535007 GAME MGNT, ICE T	28,000	0	28,000	.00	.00	28,000.00	.0%	
1635012 535019 ATHLETICS/RECOND	15,000	0	15,000	.00	.00	15,000.00	.0%	
1635012 551016 TEAM EQUIPMENT,	3,000	0	3,000	2,058.40	677.63	263.97	91.2%	
1635012 551017 ATH SUPP, TRAINI	5,500	0	5,500	2,655.39	.00	2,844.61	48.3%	
1635012 551018 ATHLETIC AWARDS	8,500	0	8,500	250.00	.00	8,250.00	2.9%	
1635012 5734 DISTRICT ATHLETIC	5,000	1,460	6,460	6,460.00	.00	.00	100.0%	
1635012 5737 PROF DEVELOPMENT,	2,000	-286	1,714	.00	.00	1,714.00	.0%	
1635012 574006 ATHLETICS INSURA	10,500	-1,174	9,326	9,326.00	.00	.00	100.0%	
1635012 5856 MIDDLE SCHOOL ATH	3,000	0	3,000	.00	.00	3,000.00	.0%	
1635013 STUDENT BODY - HS - FN ARTS								
1635013 551091 BAND UNIFORMS	4,000	0	4,000	.00	.00	4,000.00	.0%	
1635013 551092 BAND EQUIPMENT	6,500	0	6,500	.00	.00	6,500.00	.0%	
1635013 5518 WOOD TECH SUPPLIES	5,600	0	5,600	.00	.00	5,600.00	.0%	
1635053 STUDENT BODY - HS - CURRIC								
1635053 551086 AWARDS, OTHER, H	2,920	0	2,920	.00	.00	2,920.00	.0%	
1635053 5517 GRAPHIC SUPPLIES H	9,086	0	9,086	.00	.00	9,086.00	.0%	
1635053 5526 CURRICULUM COMPETI	16,160	-2,500	13,660	220.00	.00	13,440.00	1.6%	
1641099 O&P - HS								
1641099 511192 SALARIES CUSTODI	338,799	0	338,799	141,309.49	170,729.85	26,759.30	92.1%	

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1641099 5211 LIGHTS/POWER HIGH	109,602	0	109,602	37,161.63	72,440.37	.00	100.0%
1641099 5214 HEATING FUEL, HIGH	52,000	0	52,000	3,416.14	48,583.86	.00	100.0%
1641099 5231 WATER, HIGH SCHOOL	14,000	0	14,000	4,057.84	9,942.16	.00	100.0%
1641099 5232 SEWER USE CHARGE,	8,000	0	8,000	5,034.72	2,965.28	.00	100.0%
1641099 5450 SUPPLIES CUSTODIAL	16,500	0	16,500	13,691.69	19,945.36	-17,137.05	203.9%*
1642099 MAINT OF PLANT - HS							
1642099 5430 BLDG REPAIRS/IMPRO	70,000	0	70,000	18,274.14	67,615.24	-15,889.38	122.7%*
1711099 SCHOOL COMMITTEE							
1711099 5301 LEGAL NOTICES	1,000	0	1,000	90.64	.00	909.36	9.1%
1711099 5304 CENSUS	750	0	750	.00	.00	750.00	.0%
1711099 5306 LEGAL SERVICES	20,000	0	20,000	1,666.00	.00	18,334.00	8.3%
1711099 5732 SCHOOL COMMITTEE D	12,500	0	12,500	11,517.00	.00	983.00	92.1%
1712099 SUPERINTENDENT'S OFFICE							
1712099 511151 SUPERINTENDENT'S	162,200	0	162,200	68,623.06	93,576.90	.00	100.0%
1712099 511181 SECY TO SUPT.& S	34,000	34,261	68,261	29,114.91	39,219.30	-73.26	100.1%*
1712099 5344 SUPERINTENDENT'S P	6,000	0	6,000	6,000.00	.00	.00	100.0%
1712099 5421 SUPERINTENDENT'S S	6,000	262	6,262	5,855.01	1,009.94	-603.28	109.6%*
1712099 5732 SUPERINTENDENT'S D	3,000	-835	2,165	1,060.00	.00	1,105.11	49.0%
1712099 5733 SUPERINTENDENT'S P	350	0	350	.00	.00	350.00	.0%
1712099 5737 SUPERINTENDENT PRO	500	4,600	5,100	5,100.00	.00	.00	100.0%
1714099 ADMINISTRATION SUPPORT							
1714099 511154 BUSINESS ADMININ	114,750	3,443	118,193	50,004.68	68,188.20	.00	100.0%
1714099 511182 PAYROLL BUSINESS	58,150	1,745	59,895	25,340.04	34,554.60	.00	100.0%
1714099 511183 AP BUSINESS ASSI	58,150	1,745	59,895	25,340.04	34,554.60	.00	100.0%
1714099 5127 DISTRICTWIDE SITE	22,000	0	22,000	.00	.00	22,000.00	.0%
1714099 5129 OTHER STIPENDS	17,264	0	17,264	5,817.46	10,332.90	1,113.64	93.5%
1714099 5304 ANNUAL AUDIT	4,000	0	4,000	.00	.00	4,000.00	.0%
1714099 5421 OFFICE SUPPLIES	250	0	250	242.13	.00	7.87	96.9%
1714099 5424 COMPUTER SUPPLIES	100	65	165	.00	164.99	.00	100.0%
1714099 5710 BUSINESS ADMINISTR	100	0	100	.00	.00	100.00	.0%
1714099 5732 BUSINESS ADMINISTR	850	-65	785	60.00	.00	725.01	7.6%
1714099 5786 BUS MGR. PROF.DEVE	1,500	0	1,500	1,500.00	.00	.00	100.0%

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ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT	
01 GENERAL FUND	APPROP	ADJUSTMTS	BUDGET			BUDGET	USED	
1714510 ADMINISTRATIVE TECHNOLOGY								
1714510 511191 TECH SUPPORT/MAI	160,620	4,111	164,731	69,693.80	95,037.00	.00	100.0%	
1714510 5711 NETWORK TECH TRAVE	664	0	664	.00	.00	664.00	.0%	
1721008 SUPERVISORY - SPECIAL ED								
1721008 511152 DIR. OF PUPIL SE	117,295	3,520	120,815	51,114.03	69,700.95	.00	100.0%	
1721008 511172 JOB COACH	93,294	-93,294	0	.00	.00	.02	.0%	
1721008 511184 SECRETARIES' SAL	50,940	1,275	52,215	22,090.97	30,124.05	.00	100.0%	
1721008 512078 CLINICAL SERVICE	166,874	-46,681	120,194	37,988.64	82,205.20	.00	100.0%	
1721008 5129 BEYOND SCHOOL DAY	10,000	0	10,000	.00	.00	10,000.00	.0%	
1721009 SUPERVISORY - CURRICULUM								
1721009 511153 ASST. SUPERINTEN	135,000	-2,000	133,000	52,230.82	80,769.30	.00	100.0%	
1721009 511172 MATH COACH	41,563	4,932	46,495	14,513.25	31,981.54	-.01	100.0%*	
1721009 511184 SECRETARY TO ASS	46,218	-30,617	15,601	6,600.33	9,000.39	-.03	100.0%*	
1721009 5323 ELE TRANSLATORS	20,000	0	20,000	137.75	9,972.25	9,890.00	50.6%	
1721009 5421 ASST. SUPERINTENDE	2,000	-500	1,500	195.00	.00	1,305.00	13.0%	
1721009 5510 ELL TEACHING SUPPL	7,500	0	7,500	.00	.00	7,500.00	.0%	
1721009 5520 ELL TESTING SUPPLI	800	0	800	.00	.00	800.00	.0%	
1721009 5713 ELL STAFF TRAVEL	100	0	100	.00	.00	100.00	.0%	
1721009 5732 ASST. SUPERINTENDE	1,000	0	1,000	.00	.00	1,000.00	.0%	
1721009 5733 ASST. SUPER. PUBLI	500	0	500	.00	.00	500.00	.0%	
1721009 5738 ASST. SUPER PROF D	1,500	0	1,500	800.00	.00	700.00	53.3%	
1721010 SUPERVISORY - TECHNOLOGY								
1721010 511155 DIRECTOR OF TECH	100,975	3,030	104,005	44,002.09	60,002.85	.00	100.0%	
1721010 511157 DISTRICT DATA CO	60,000	1,650	61,650	26,082.65	35,567.25	.00	100.0%	
1721010 5421 DIR. OF TECHNOLOGY	8,500	-5,000	3,500	4,437.70	1,111.29	-2,048.99	158.5%*	
1721010 5734 DIRECTOR OF TECH D	900	0	900	.00	440.00	460.00	48.9%	
1721010 5738 DIR.TECH PROF DEV	1,500	0	1,500	.00	.00	1,500.00	.0%	
1721012 SUPERVISORY - ATHLETICS								
1721012 5344 ATHLETIC DIRECTOR'	300	0	300	.00	.00	300.00	.0%	

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1721012 5421 ATHLETIC DIRECTOR'	460	0	460	.00	.00	460.00	.0%
1721012 5732 ATHLETIC DIRECTOR'	300	0	300	75.00	.00	225.00	25.0%
1721013 SUPERVISORY - FINE ARTS							
1721013 5421 FINE ARTS DIRECTOR	565	0	565	.00	.00	565.00	.0%
1721013 5710 FINE ARTS DIRECTOR'	525	0	525	.00	.00	525.00	.0%
1721013 5732 FINE ARTS DIRECTOR	135	0	135	.00	.00	135.00	.0%
1721099 SUPERVISORY - CENTRAL ADM							
1721099 511165 ATHLETIC DIRECTO	51,750	-4,715	47,035	19,899.44	27,135.60	.00	100.0%
1721099 511184 ATHLETIC DIR SEC	40,857	1,315	42,172	15,779.97	26,299.95	91.68	99.8%
1723008 SPECIAL EDUCATION TEACHERS							
1723008 511158 TEAM CHAIRPERSON	265,134	-12,205	252,929	71,958.17	180,970.63	.00	100.0%
1723008 511170 TEACHERS SALARIE	0	93,294	93,294	25,117.61	68,176.37	.00	100.0%
1723008 511172 SPED ABA	0	40,356	40,356	10,865.05	29,490.85	.00	100.0%
1723008 511179 INSTRUCTIONAL AS	0	31,761	31,761	8,551.06	23,210.02	.00	100.0%
1723008 511180 SPECIALISTS	361,816	0	361,816	94,580.71	256,719.07	10,516.22	97.1%
1723008 5129 OTHER STIPENDS	10,332	0	10,332	.00	.00	10,332.00	.0%
1723008 5300 CONTRACTED SERVICE	10,000	0	10,000	.00	10,000.00	.00	100.0%
1723008 5510 SUPPLIES, CLASSRM,	0	0	0	.00	298.00	-298.00	100.0%*
1723010 TEACH - TECH - OTHER							
1723010 5263 COMPUTER TECH MAIN	67,352	0	67,352	27,376.28	.00	39,975.72	40.6%
1723010 5312 D/W COMPUTER SOFTW	111,565	-21,506	90,059	108,773.39	33,579.29	-52,293.68	158.1%*
1723010 5313 COMPUTER TECH HARD	0	0	0	.00	11,338.50	-11,338.50	100.0%*
1723010 5510 DISTRICT WIDE TECH	0	0	0	.00	3,655.00	-3,655.00	100.0%*
1723099 TEACH - SW - OTHER							
1723099 511170 TEACHER'S SALARI	0	250,033	250,033	67,316.62	182,716.45	.08	100.0%
1723099 511172 SPED ABA	0	239,494	239,494	64,744.51	176,453.80	-1,704.20	100.7%*
1723099 511179 INSTRUCTIONAL AS	0	43,942	43,942	13,629.91	17,290.00	13,022.21	70.4%
1723099 511185 PRESCHOOL NURSE	0	20,197	20,197	6,694.97	16,390.52	-2,888.70	114.3%*
1723099 5119 SALARIES'RESERVE/P	406,009	-200,150	205,859	.00	.00	205,859.25	.0%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
1723099 517007 TEACHERS' SAL.AC	0	19,935	19,935	.00	.00	19,935.00	.0%	
1723509 TEACH - CURR - OTHER								
1723509 511172 CONCURRENT ENROL	10,000	-10,000	0	.00	.00	.00	.0%	
1723509 512071 SUBSTITUTES-SYST	6,000	0	6,000	.00	.00	6,000.00	.0%	
1723509 5510 SYSTEM WIDE CLASSR	8,000	0	8,000	8,950.13	1,228.12	-2,178.25	127.2%*	
1723509 5712 SYSTEM-WIDE ADMIN	15,000	-10,000	5,000	1,015.41	1,384.65	2,599.94	48.0%	
1723509 5731 SYSTEM-WIDE PROFFE	68,000	-63,816	4,184	1,110.00	1,044.00	2,029.53	51.5%	
1723509 5732 COURSE REIMB.SYSTE	12,000	-12,000	0	.00	.00	.00	.0%	
1724099 SYSTEMWIDE TEXTBOOKS								
1724099 5513 TEXTBOOKS--SYSTEM-W	0	2,110	2,110	2,109.81	.00	.00	100.0%	
1728008 PSYCHOLOGICAL SERVICES								
1728008 511159 BCBA	129,735	10,049	139,784	37,634.24	102,150.01	.00	100.0%	
1728008 511169 SOCIAL WORKERS	151,784	4,052	155,836	41,955.83	113,880.11	.00	100.0%	
1728008 511177 SCHOOL PSYCHOLOG	178,327	0	178,327	48,011.11	130,315.87	.00	100.0%	
1732099 HEALTH SVCS - SW								
1732099 512085 SALARY, NURSE, S	10,000	0	10,000	75.00	.00	9,925.00	.8%	
1732099 5307 PHYSICIAN'S STIPEN	5,000	0	5,000	.00	4,500.00	500.00	90.0%	
1732099 5329 HEALTH CONTRACTED	1,000	0	1,000	.00	.00	1,000.00	.0%	
1732099 5501 HEALTH SERVICE, SU	5,000	0	5,000	4,277.89	23,922.74	-23,200.63	564.0%*	
1732099 5710 NURSES'S MILEAGE R	100	0	100	.00	.00	100.00	.0%	
1732099 5731 NURSES' CONFERENCE	500	0	500	.00	.00	500.00	.0%	
1733008 PUPIL TRANS - SW								
1733008 5330 TRANSPORTATION OF	243,250	0	243,250	55,864.56	187,385.44	.00	100.0%	
1733099 PUPIL TRANS - SW								
1733099 5330 TRANSPORTATION OF	679,546	0	679,546	151,578.36	527,967.64	.00	100.0%	
1733099 5335 TRANSPORTATION-COM	12,000	0	12,000	.00	.00	12,000.00	.0%	

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01 GENERAL FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
1735013 STUDENT BODY - SW - FN ARTS							
1735013 512070 MUSIC STAFF DUTI	3,000	0	3,000	.00	.00	3,000.00	.0%
1735013 551086 AWARDS, OTHER, F	1,200	0	1,200	.00	.00	1,200.00	.0%
1735013 551087 TRANS. & REGISTR	16,000	-11,000	5,000	.00	.00	5,000.00	.0%
1735013 5526 FINE ARTS' EQUIP.	5,500	0	5,500	.00	.00	5,500.00	.0%
1741099 O&P - SW							
1741099 511192 SALARIES CUSTODI	24,357	490	24,847	10,512.26	14,334.90	.00	100.0%
1741099 513092 SALARIES CUSTODI	10,000	0	10,000	198.52	.00	9,801.48	2.0%
1741099 5211 LIGHTS/POWER CENTR	7,000	0	7,000	2,703.33	4,296.67	.00	100.0%
1741099 5214 HEATING FUEL, CENT	19,425	0	19,425	.00	19,425.00	.00	100.0%
1741099 5341 TELEPHONES	25,000	0	25,000	5,850.26	13,045.15	6,104.59	75.6%
1741099 5450 SUPPLIES CUSTODIAL	1,000	0	1,000	1,632.79	294.71	-927.50	192.8%*
1742099 MAINT OF PLANT - SW							
1742099 511198 FACILITY DIRECTO	106,250	3,200	109,450	46,305.82	63,144.30	.00	100.0%
1742099 511291 PART-TIME MAINT	23,750	655	24,405	10,325.15	14,079.75	.00	100.0%
1742099 5129 OTHER STIPENDS	240	334	574	242.99	331.28	-.01	100.0%*
1742099 5262 EQUIPMENT REPAIRS	10,000	0	10,000	.00	.00	10,000.00	.0%
1742099 5263 EQUIP SVC CONTRACT	75,000	0	75,000	22,988.96	14,959.34	37,051.70	50.6%
1742099 5264 FIRE EXTINGUISHER	3,000	0	3,000	711.80	540.00	1,748.20	41.7%
1742099 5331 BUILDING SECURITY	30,000	0	30,000	.00	.00	30,000.00	.0%
1742099 5430 BLDG REPAIRS/IMPRO	10,000	0	10,000	6,941.53	5,273.54	-2,215.07	122.2%*
1742099 5480 TRUCK GAS & MAINT	15,000	0	15,000	650.62	3,237.51	11,111.87	25.9%
1742099 5710 MAINT MEN MILEAGE	2,000	0	2,000	.00	.00	2,000.00	.0%
1742099 5850 EQUIPMENT PURCHASE	0	0	0	698.00	374.00	-1,072.00	100.0%*
1755099 OTHER FIXED CHARGES							
1755099 511190 CROSSING GUARDS	42,000	-11,723	30,277	3,940.94	.00	26,336.19	13.0%
1769008 TRANS TO NONPUBLIC SPED							
1769008 5333 NON-PUBLIC TRANSP	89,907	0	89,907	438.60	89,468.35	.00	100.0%
1791008 PROGRAM W/MA PUBLIC SPED							
1791008 5320 TUITION MASS. PUBL	12,020	0	12,020	.00	.00	12,020.00	.0%

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1793008 PROGRAM W/NON-PUBLIC SPED							
1793008 5322 TUITION, NON-PUBLI	54,317	0	54,317	21,431.87	71,779.81	-38,894.68	171.6%*
1794008 COLLABORATIVE PAYMENTS SPED							
1794008 5321 TUITION, SPED COLL	358,223	0	358,223	41,819.20	220,114.26	96,289.54	73.1%
1822011 PRINCIPAL - SR							
1822011 511160 PRINCIPALS' SALA	229,000	6,875	235,875	99,793.32	136,081.80	.00	100.0%
1822011 511184 SECRETARIES' SAL	75,031	3,099	78,131	25,434.64	52,695.90	.00	100.0%
1822011 5344 POSTAGE, SWANSON R	600	0	600	500.00	.00	100.00	83.3%
1822011 5421 PRINCIPALS' SUPPLI	3,500	-500	3,000	.00	.00	3,000.00	.0%
1822011 5422 PRINTING SUPPLIES	11,500	0	11,500	3,609.23	1,807.26	6,083.51	47.1%
1822011 5734 DUES, PRINCIPALS,	2,250	0	2,250	1,428.00	.00	822.00	63.5%
1822011 5737 PRINC.PROF.DEVELOP	3,000	0	3,000	.00	.00	3,000.00	.0%
1823008 SWANSON RD SCHOOL SPED							
1823008 511170 SPED TEACHERS' S	401,765	37,721	439,486	120,099.81	319,386.30	-.01	100.0%*
1823008 511172 SPED ABA SWANSON	131,813	126,358	258,170	70,370.62	204,073.48	-16,273.92	106.3%*
1823008 511179 SPED INSTR ASST.	263,729	-84,680	179,049	47,588.04	131,460.62	.00	100.0%
1823008 512070 SPED SUB TEACHER	6,500	0	6,500	116.91	.00	6,383.09	1.8%
1823008 512079 SPED INSTR ASSIT	5,000	0	5,000	.00	.00	5,000.00	.0%
1823051 TEACH - SR - ELEM ED							
1823051 5100 ELL TUTOR	44,987	-668	44,318	11,733.69	32,584.50	.00	100.0%
1823051 511170 TEACHERS' SALARI	1,969,729	5,747	1,975,476	531,858.81	1,443,616.77	.00	100.0%
1823051 511172 MATH PARAPROFESS	37,715	6,531	44,247	12,678.93	31,567.80	.00	100.0%
1823051 511173 VISUALLY IMPAIRE	26,106	529	26,635	7,609.98	19,024.95	.00	100.0%
1823051 511179 INSTRUCTIONAL AS	43,512	31,976	75,488	15,371.31	44,986.58	15,130.24	80.0%
1823051 511180 SPECIALISTS SWAN	669,698	-87,015	582,683	158,247.60	424,435.11	.00	100.0%
1823051 512070 TEA. SALARIES, S	38,000	-16,623	21,377	275.36	.00	21,101.87	1.3%
1823051 512079 INSTR. ASST. SUB	9,600	0	9,600	.00	.00	9,600.00	.0%
1823051 512080 LONG TERM SUBSTI	0	47,483	47,483	13,234.34	35,658.63	-1,409.80	103.0%*
1823051 5126 TEACHER IN CHARGE	4,880	0	4,880	.00	.00	4,880.00	.0%

TOWN OF AUBURN

YEAR-TO-DATE BUDGET REPORT

FOR 2021 12

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1823051 5127 AFTER SCHOOL PROGR	10,000	0	10,000	.00	.00	10,000.00	.0%
1823051 5128 TECHNOLOGY STIPEND	2,068	0	2,068	556.78	1,511.26	- .04	100.0%*
1823051 5129 OTHER STIPENDS SWA	22,073	0	22,073	3,946.58	8,664.79	9,461.63	57.1%
1823051 5425 MUSIC SUPPLIES SWA	2,000	0	2,000	.00	.00	2,000.00	.0%
1823051 5440 PHYSICAL ED SUPPLI	2,000	0	2,000	.00	.00	2,000.00	.0%
1823051 5510 SUPPLIES, CLASSRM,	16,700	-2,800	13,900	6,842.98	4,942.38	2,114.64	84.8%
1823051 5514 504 SUPPLIES SWANS	750	0	750	.00	.00	750.00	.0%
1823051 5518 ART SUPPLIES SWANS	2,000	0	2,000	.00	.00	2,000.00	.0%
1823051 5521 AFTER SCHL PROGRAM	2,500	0	2,500	.00	.00	2,500.00	.0%
1823051 5710 MILEGAE REIMB, TEA	100	0	100	.00	.00	100.00	.0%
1825051 LIBRARY - SR							
1825051 5587 LIBRARY SUPPLIES S	3,500	0	3,500	108.18	.00	3,391.82	3.1%
1826051 AUDIO/VISUAL - SR							
1826051 5515 SUPPLIES, AUDIOVIS	4,000	0	4,000	.00	531.85	3,468.15	13.3%
1827054 GUIDANCE - SR							
1827054 511176 GUIDANCE SALARIE	193,557	4,043	197,600	53,200.00	144,400.00	.00	100.0%
1827054 5511 GUIDANCE SUPPLIES,	2,250	0	2,250	291.96	.00	1,958.04	13.0%
1832099 HEALTH SVCS - SR							
1832099 511185 SALARY, NURSE, S	147,595	-18,199	129,396	25,808.12	103,206.48	381.70	99.7%
1841099 O&P - SR							
1841099 511192 SALARIES CUSTODI	146,139	2,969	149,108	62,502.36	86,009.40	596.20	99.6%
1841099 5211 LIGHTS/POWER SWANS	53,000	0	53,000	7,909.92	45,090.08	.00	100.0%
1841099 5214 HEATING FUEL, SWAN	30,750	0	30,750	676.16	30,073.84	.00	100.0%
1841099 5231 WATER, SWANSON ROA	10,000	0	10,000	2,340.73	7,659.27	.00	100.0%
1841099 5232 SEWER USE CHARGE S	4,500	5,267	9,767	5,266.70	4,500.00	.00	100.0%
1841099 5450 SUPPLIES CUSTODIAL	8,500	0	8,500	5,476.30	11,770.04	-8,746.34	202.9%*
1842099 MAINT OF PLANT - SR							
1842099 5430 BLDG REPAIRS/IMPRO	28,000	0	28,000	7,399.33	17,919.64	2,681.03	90.4%

TOWN OF AUBURN

YEAR-TO-DATE BUDGET REPORT

FOR 2021 12

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL GENERAL FUND	27,676,055	-461,898	27,214,157	7,628,276.27	18,333,586.45	1,252,294.28	95.4%
TOTAL EXPENSES	27,676,055	-461,898	27,214,157	7,628,276.27	18,333,586.45	1,252,294.28	

YEAR-TO-DATE BUDGET REPORT

FOR 2021 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	27,676,055	-461,898	27,214,157	7,628,276.27	18,333,586.45	1,252,294.28	95.4%

** END OF REPORT - Generated by Cecelia Wirzbicki **

Auburn Public Schools
FY21 Budget Transfers - For SC Information and Approval
November 18, 2020

Transfers Between Same Series					
Account Number	Function Code	Name	From	To	Rationale - Comment
1423051-511170		2000 PAK Teachers' Salaries	1,131.60		
1423051-511179		2000 PAK Instructional Asst. Salaries	18,206.64		
1423008-511172		2000 PAK Sped ABA		19,338.24	Cost of staff movement within the building
1423051-511170		2000 PAK Teachers' Salaries	195.00		
1423051-5128		2000 PAK Tech Stipends		195.00	To cover overage in line.
1523052-511170		2000 AMS Teacher Salaries	211.44		
1523008-511179		2000 AMS Sped Instructional Asst		183.70	To cover contractual obligation
1523052-511179		2000 AMS Instructional Asst		27.74	To cover contractual obligation
1623008-511179		2000 AHS Sped Instructional Asst	1,643.30		
1623053-511170		2000 AHS Teacher Salaries	881.56		
1623053-511180		2000 AHS Specialists	58,813.00		
1723008-511180		2000 Specialists	10,516.22		
1723099-5119		2000 Teachers' Salary Reserve		71,854.08	To preserve salary savings for future needs.
1723099-511179		2000 Central Instructional Asst.	1,704.20		
1723099-511172		2000 Central Sped ABA		1,704.20	To cover contractual obligation
1823051-511179		2000 SWIS Instructional Asst.	15,130.24		
1723099-5119		2000 Teachers' Salary Reserve	2,553.48		
1823008-511172		2000 SWIS Sped ABA		16,273.92	Cost of staff movement within the building
1823051-512080		2000 SWIS Long Term Sub Teacher		1,409.80	To cover contractual obligation
1794008-5321		9000 Tuition Special Ed Collaborative	38,894.68		
1793008-5322		9000 Tuition Non Public Special Ed		38,894.68	To offset overage with savings from other line..

Transfers Between Different Series					
Account Number	Function Code	Name	From	To	Rationale - Comment
1132099-511185		3000 Bryn Mawr Nurse Salary	17,337.27		
1432099-511185		3000 Pak Nurse Salary	106.66		
1632099-511185		3000 AHS Nurse Salary	427.50		
1712099-511181		1000 Secretary to Superintendent		73.26	To cover contractual obligation
1712099-5421		1000 Superintendent's Supplies		1,000.00	To cover costs for additional supply needs
1723099-511185		3000 Preschool Nurse Salary		2,888.70	To cover contractual obligation
1723099-5119		2000 Teachers' Salary Reserve		13,909.47	To preserve salary savings for future needs.

HARASSMENT

Harassment of students by other students, employees, vendors and other 3rd parties will not be tolerated in the Auburn Public Schools. The alleged harassment must involve conduct that occurred within the school's own program or activity, such as whether the harassment occurred at a location or under circumstances where the school owned, or substantially controlled the premises, exercised oversight, supervision or discipline over the location or participants, or funded, sponsored, promoted or endorsed the event where the alleged harassment occurred, against a person in the United States. This policy is in effect while students are on school grounds, School District property or property within the jurisdiction of the School District, school buses, or attending or engaging in school sponsored activities.

Harassment prohibited by the District includes, but is not limited to, harassment on the basis of race, sex, gender identity, creed, color, national origin, sexual orientation, religion, marital status or disability. Students whose behavior is found to be in violation of this policy will be subject to disciplinary action up to and including suspension or expulsion pursuant to disciplinary codes. Employees who have been found to violate this policy will be subject to discipline up to and including, termination of employment, subject to contractual disciplinary obligations.

Employee-to-Student Harassment means conduct of a written, verbal or physical nature that is designed to embarrass, distress, agitate, disturb or trouble students when:

- Submission to such conduct is made either explicitly or implicitly a term or condition of a student's education or of a student's participation in school programs or activities; or
- Submission to or rejection of such conduct by a student is used as the basis for decisions affecting the student.

Student-to-Student Harassment means conduct of a written, verbal, or physical nature that is designed to embarrass, distress, agitate, disturb or trouble students, when:

- Such conduct has the purpose or effect of unreasonably interfering with a student's performance or creating an intimidating or hostile learning environment.

Harassment as described above may include, but is not limited to:

- Written, verbal, or physical (including texting, blogging, or other technological methods) harassment or abuse;
- Repeated remarks of a demeaning nature;
- Implied or explicit threats concerning one's grades, achievements, or other school matter.
- Demeaning jokes, stories, or activities directed at the student.

By law, what constitutes harassment is determined from the perspective of a reasonable person with the characteristic on which the harassment is based. Individuals should consider how their words and actions might reasonably be viewed by others.

The District will promptly and reasonably investigate allegations of harassment through designation of Title IX Coordinator or building based employees, who may include principals or their designees. The superintendent will recommend, in consultation with the principals, opportunities to the designated recipients for appropriate training.

Sexual harassment is unwelcome conduct of a sexual nature. The definition includes unwelcome conduct on the basis of sex that is so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the school's education program or activity it also, includes unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. Sexual harassment includes conduct by an employee conditioning an educational benefit or service upon a person's participation in unwelcome sexual conduct, often called quid pro quo harassment and, sexual assault as the Federal Clery Act defines that crime. Sexual violence is a form of

sexual harassment. Sexual violence, as the Office of Civil Rights (OCR) uses the term, refers to physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent (e.g., due to the student's age or use of drugs or alcohol, or because an intellectual or other disability prevents the student from having the capacity to give consent). A number of different acts fall into the category of sexual violence, including rape, sexual assault, sexual battery, sexual abuse and sexual coercion. Massachusetts General Laws Ch. 119, Section 51 A, requires that public schools report cases of suspected child abuse, immediately orally and file a report within 48 hours detailing the suspected abuse to the Department of Children and Families. For the category of sexual violence, in addition to Section 51A referrals these offences and any other serious matters shall be referred to local law enforcement. Schools must treat seriously all reports of sexual harassment that meet the definition of sexual harassment and the conditions of actual notice and jurisdiction as noted above. Holding a school liable under Title IX can occur only when the school knows of sexual harassment allegations and responds in a way that is deliberately indifferent (clearly unreasonable in light of known circumstance).

While it is not possible to list all those additional circumstances that may constitute sexual harassment, the following are some examples of conduct, which if unwelcome, may constitute sexual harassment, depending on the totality of the circumstances, including the severity of the conduct and its pervasiveness:

- Unwelcome sexual advances—whether they involve physical touching or not;
- Sexual epithets, jokes, written or oral references to sexual conduct, gossip regarding one's sex life; comment on an individual's body, comment about an individual's sexual activity, deficiencies, or prowess;
- Displaying sexually suggestive objects, pictures, cartoons;
- Unwelcome leering, whistling, brushing against the body, sexual gestures, suggestive or insulting comments;
- Inquiries into one's sexual experiences; and,
- Discussion of one's sexual activities.

The legal definition of sexual harassment is broad and in addition to the above examples, other sexually oriented conduct, whether it is intended or not, that is unwelcome and has the effect of creating an environment that is hostile, offensive, intimidating, to male, female, or gender non-conforming students or employees may also constitute sexual harassment.

Because the District takes allegations of harassment, including sexual harassment, seriously, we will respond promptly to complaints of harassment including sexual harassment, and following an investigation where it is determined that such inappropriate conduct has occurred, we will act promptly to eliminate the conduct and impose corrective action as is necessary, including disciplinary action where appropriate.

Please note that while this policy sets forth our goals of promoting an environment that is free of harassment including sexual harassment, the policy is not designed or intended to limit our authority to discipline or take remedial action for conduct which we deem unacceptable, regardless of whether that conduct satisfies the definition of harassment or sexual harassment.

Retaliation against a complainant, because they have filed a harassment or sexual harassment complaint or assisted or participated in a harassment or sexual harassment investigation or proceeding, is also prohibited. A student or employee who is found to have retaliated against another in violation of this policy will be subject to disciplinary action up to and including student suspension and expulsion or employee termination.

The complainant does not have to be the person at whom the unwelcome sexual conduct is directed. The complainant, regardless of gender, may be a witness to and personally offended by such conduct.

NOTICE OF SEXUAL HARASSMENT

The regulations require a school district to respond when the district has actual notice of sexual harassment. School districts have actual notice when an allegation is made known to any school employee. Schools must treat seriously all reports of sexual harassment that meet the definition of harassment and the conditions of actual notice and jurisdiction as noted whether or not the complainant files a formal complaint. Holding a school liable under Title IX can occur only when the school knows of sexual harassment allegations and responds in a way that is deliberately indifferent (clearly unreasonable in light of known circumstances). Schools are required to investigate every formal complaint and respond meaningfully to every known report of sexual harassment.

The regulation highlights the importance of supportive measures designed to preserve or restore access to the school's education program or activity, with or without a formal complaint. Where there has been a finding of responsibility, the regulation would require remedies designed to restore or preserve access to the school's education program or activity.

DUE PROCESS PROTECTIONS

Due process protections include the following:

- 1) A presumption of innocence throughout the grievance process, with the burden of proof on the school;
- 2) A prohibition of the single investigator model, instead requiring a decision –maker separate from the Title IX Coordinator or investigator;
- 3) The clear and convincing evidence or preponderance of the evidence, subject to limitations;
- 4) The opportunity to test the credibility of parties and witnesses through cross examination, subject to “rape shield” protections;
- 5) Written notice of allegations and an equal opportunity to review the evidence;
- 6) Title IX Coordinators , investigators, and decision-makers must be free from bias or conflict of interest;
- 7) Equal opportunity for parties to appeal, where schools offer appeals;
- 8) Upon filing a formal complaint the school must give written notice to the parties containing sufficient details to permit a party to prepare for any initial interview and proceed with a factual investigation. For K-12 schools a hearing is optional but the parties must be allowed to submit written questions to challenge each other's credibility before the decision-maker makes a determination. After the investigation, a written determination must be sent to both parties explaining each allegation, whether the respondent is responsible or not responsible, including the facts and evidence on which the conclusion was based by applying either the preponderance of the evidence or the clear and convincing standard; however, a school can use the lower preponderance standards only if it uses that standard for conduct code violations that do not involve sexual harassment but carry the same maximum disciplinary sanction. As long as the process is voluntary for all parties, after being fully informed and written consent is provided by both parties, a school may facilitate informal resolution of a sexual complaint.

A district may establish an informal investigation process that may, upon the request of the complainant be followed by a formal process.

The Superintendent in consultation with the Title IX Coordinator shall designate the principal of each school in the district, or their designee (or some other appropriate employee(s)) as the initial entity to receive the sexual harassment complaint. Also, in a matter of sexual harassment, the district shall require that the Title IX Coordinator be informed, as soon as possible, of the filing of the complaint. Nothing in this policy shall prevent any person from reporting the prohibited conduct to someone other than those above designated complaint recipients. The investigating officer may receive the complaint orally or in writing, and the investigation shall be conducted in such a way as to maintain confidentiality to the extent practicable under the circumstances and in compliance with applicable law. The investigation will be prompt, thorough, and impartial, and will include, at least, a private interview with the person filing the complaint and with witnesses. Also, the alleged harasser will be interviewed. When the investigation

is completed, the complaint recipient will, to the extent appropriate, inform the person filing the complaint and the person alleged to have committed the conduct of the results of that investigation.

RECORD KEEPING REQUIREMENTS

Schools must create and maintain records documenting every Title IX sexual harassment complaint. This could include mediation, restorative justice, or other models of alternative dispute resolution. Schools must keep records regarding the school's response to every report of sexual harassment of which it becomes aware even if no formal complaint was filed, including documentation of supportive matters offered and implemented for the complainant.

This policy, or a summary thereof that contain the essential policy elements shall be distributed by the Auburn School District to its students and employees and each parent or guardian shall sign that they have received and understand the policy.

List the name and phone number of the District's Title IX Coordinator

List the appropriate party by name and phone number to receive a complaint in each District School

Please note that the following entities have specified time limits for filing a claim.

The Complainant may also file a complaint with:

- The Mass. Commission Against Discrimination, 1 Ashburton Place, Room 601
Boston, MA 02108.
Phone: 617-994-6000.
- Office for Civil Rights (U.S. Department of Education)
5 Post Office Square, 8th Floor
Boston, MA 02109.
Phone: 617-289-0111.
- The United States Equal Employment Opportunity Commission,
John F. Kennedy Bldg.
475 Government Center
Boston, MA 02203.

LEGAL REF.: M.G.L. 151B:3A
Title IX of the Education Amendments of 1972
BESE 603 CMR 26:00
34 CFR 106.44 (a), (a)-(b)
34 CFR 106.45 (a)-(b) (1)
34 CFR 106.45 (b)(2)-(b)(3,4,5,6,7) as revised through June 2020

SOURCE: MASC July 2020

Reviewed, revised and updated: